

**MARTHA HOLDEN JENNINGS FOUNDATION FINANCIAL REPORT FORM**

At the **CONCLUSION** of your project, the Foundation requires a final **FINANCIAL** report based on **ACTUAL EXPENDITURES NOT PURCHASE ORDERS**. Copies of invoices or checks are not necessary. If you have any questions, please call our Business Office at 216.932.7337.

Martha Holden Jennings Grant Number \_\_\_\_\_ Grant Amount \_\_\_\_\_

School District or Organization \_\_\_\_\_

Grants-To-Educator's name if applicable \_\_\_\_\_

Address \_\_\_\_\_

City State/Zip Code

Purpose \_\_\_\_\_

**MARTHA HOLDEN JENNINGS FOUNDATION GRANT** \$ \_\_\_\_\_

**GRANT DISBURSEMENTS** (itemized by category, for example: supplies, fees, etc.)

**TOTAL GRANT DISBURSEMENTS** \_\_\_\_\_

**BALANCE (Refunds required for balances of \$20 and over.)** \$ \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Date

**When this form has been completed, please mail to:**

Martha Holden Jennings Foundation  
Business Office  
20620 North Park Blvd., Suite 215  
Cleveland, OH 44118